

CAPTAIN'S RESPONSIBILITIES

Fill out Team Registration Form and fax team's info to Donna at 760-360-3572. Team ID number will be e-mailed to you.

Give Team ID number to teammates so they can register for the team on Tennis Link (don't mail in renewals or new memberships because it takes too long).

Match schedule will be available on Tennis Link. Be sure to call the opposing captain a couple of days before the match to verify time and place of match.

Make sure all of your team's players are registered for the team BEFORE they play a match otherwise it will result in a default. Registration closes 30 days before the last match.

Make sure all your team's players are aware of important dates....District Area-Playoffs, Sectionals, Nationals.

Pass on important league information to team such as format and how to play a Coman Tiebreak.

Work with other Captains to re-schedule any matches that have to be played; if no agreement can be reached, call your Area League Coordinator who will then assign a date and time.

Provide Match Scorecards for all matches and trade Match Scorecards with the other Captain at designated time of match.

In your absence, make sure your Co-Captain or designated Captain is well aware of the Captain's responsibilities at match time.

Register for the Captain's Team (which has a different Team ID number than your team) and the league fee will be waived although you still pay the \$3 Internet fee. Captain's Team ID will be provided when you submit the Team Registration Form.

The home team provides the match balls and snacks/drinks for your opponent. If you are not providing snacks/drinks please tell the opposing Captain before the match.

The Captain of the team who wins the match reports the scores promptly on Tennis Link. The Captain who loses the match confirms the scores on Tennis Link within 48 hours.

After verifying that the scores are correct sign the opposing Captain's scorecard and make sure he/she signs yours.

Carry a copy of the Rules and Regulations. They can be very handy at times.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT YOUR AREA LEAGUE COORDINATOR:

Donna Ringer donnaringer@msn.com 760.772.9884, Fax 360.3572